



Manager(s), Sustainability Reporting Standards

Start Date: A.S.A.P., 40 hrs p/w (88 hours extra hours leave per year as Working Time Reduction benefit)

Location: Amsterdam the Netherlands or remote location within +/- 1 hours CET by mutual agreement

Contract: 1 year initially – extension by mutual consent

Position and purpose

GRI is seeking **managers and senior managers** to contribute to the development of our leading standards for reporting sustainability impacts. These positions provide exciting opportunities to join a fast-growing international organization in the field of sustainability reporting, working directly with stakeholders from business, civil society and inter-governmental organizations.

You will manage and lead the development of one or more of the GRI Standards. In the next year, GRI is developing Sector Standards for textiles, apparel, banking, insurance and other financial sectors, as well as updating and developing Topic Standards for human rights, non-discrimination, climate change, circular economy, artificial intelligence, algorithms and data privacy.

it is not a requirement to be an expert in specific sectors or topics; instead, it is your role to draw out and synthesize multi-stakeholder perspectives into the standard setting process, with the chance to build your knowledge of sustainable development.

What will your typical day look like?

Leading standards development projects involves researching the relevant sectors and sustainable development topics, convening and facilitating multi-stakeholder groups of experts, and transforming this input into technical content in a reporting standard. The aim is to serve the public interest, promote global adoption of sustainability reporting, and increase transparency on critical sustainable development issues.

You will guide a project team and manage public consultations and other engagement processes to secure stakeholder input. As part of your role, you will also liaise directly with the Global Sustainability Standards Board (GSSB), GRI's independent standard-setting body, and serve as a representative of GRI in public forums or online events.

Other responsibilities include:

- Be a subject matter expert on the GRI Standards
- Plan and implement Standards development projects and related workstreams, including budgetary responsibilities
- Develop detailed project proposals and documents in preparation of project related briefings, and writes departmental documents and senior level correspondence
- Provide input to the ongoing development of the GRI Standards and related documents and communications
- Maintain internal and external stakeholder relationships, focused on future project options and programs
- Identify and develops new possibilities and takes initiatives within the area of responsibilities
- Prepare for and attends events of the Standards Division and GRI departments
- Acts as spokesperson for the Standards Division, when and where this responsibility has been delegated

Who are you?

You are an ambitious professional with experience and understanding of sustainability reporting or managing sustainable development issues, excellent project management skills, a background in collaborating with partners or stakeholders, strong communication skills (both verbal and written), experience in writing technical content, and a keen interest in sustainable development.

Other requirements include:

- Fluency in written and spoken English, with fluency in one or more other language(s) an advantage
- Proven experience in managing and engaging with multi-stakeholder projects including facilitating working groups of technical experts
- Minimum 7 years proven experience in managing extended projects – including planning, execution, and budget management
- Technical knowledge or experience of (ESG or CSR) sustainable reporting and standards development processes
- Results focused with ability to handle multiple tasks and work to precise deadlines
- Knowledge of sustainability issues and familiarity with the sustainable development agenda
- Experience of delegation of tasks to colleagues along with appropriate supervision
- Strong communication skills and attention to detail, including experience delivering presentations and facilitating workshops or training sessions
- Excellent interpersonal skills
- Able to work in an international and multi-cultural setting
- Affinity with the mission and vision of GRI

About GRI

GRI is the independent, international organization that helps organizations be transparent and take responsibility for their impacts. We do this through the creation of the world's most comprehensive set of sustainability reporting standards

As the global standard setter for impact reporting, GRI plays a unique role in the global drive to create a sustainable future for all. Sustainability reporting enables transparency and helps markets function more efficiently, supporting better decisions that create sustainable benefits for everyone.

GRI works with businesses, investors, policymakers, civil society, labor organizations and other experts to develop the Standards and promote their use.

The GRI Standards are the world's most widely used sustainability reporting standards, and today some 10,000 organizations, including 75% of the largest 250 companies in the world, disclose sustainability information through the GRI Standards – something unimaginable only 15 years ago. In addition, our standards are referenced in 160 policies of governments, regulators, and stock exchanges in 60 countries.

Headquartered in Amsterdam, the Netherlands, we have a network of seven regional hubs ensuring we can support organizations and stakeholders worldwide.



How to apply

Interested candidates are invited to submit their resume and letter of interest in English to recruitment@globalreporting.org. The deadline to submit an application is **12.00 noon (CET), 30 July 2022**. GRI appreciates all expressions of interest, however only short-listed applicants will be contacted.

GRI, Attn. Human Resources

T: +31 (0)20 531 00 00 www.globalreporting.org

Keywords: sustainable development, non-financial reporting, sustainability reporting, corporate social reporting, Climate, ESG, Corporate Social Responsibility (CSR), TCFD, TNFD, Global Reporting Initiative GRI, IFRS, Taxonomy, CSRD, International Sustainability Standards Board (ISSB), ISO, Materiality, Disclosures, Sector Standards, Human rights.

