



GRI Country Program Manager, Indonesia

Start Date: ASAP 40 hrs p/w
Location: Indonesia.
Contract: 1 year initially – extension by mutual consent

Position Summary

The post holder will be working with the regional teams as well as the global Secretariat, and reporting to the Head of the GRI ASEAN Network based in Singapore. The role of the Country Program Manager (CPM) in Indonesia is to manage the implementation of GRI's *Sustainability Reporting for Responsible Business program (SRRB)* supported by the Swiss State Secretariat for Economic Affairs (SECO). The Country Program Manager is expected to liaise with governments, capital markets, civil society and other stakeholders to drive and increase the demand for GRI sustainability reporting and create an enabling environment for high-quality ESG disclosure.

The CPM is expected to plan, organize, monitor, evaluate, and report on the progress of programs implemented in the country, as well as propose and develop appropriate programs and interventions that would strengthen the positioning and promotion of the GRI Standards to effectively deliver the organizational theory of change for the program.

Responsibilities

Program Management:

- Coordinate with the ASEAN regional team in planning and organizing the implementation of the SRRB funded program and projects in Indonesia.
- Coordinate with the ASEAN regional team for development of innovative project proposals that would enhance and ensure achievement of program goals and objectives
- Conduct research and analysis in coordination with the regional team on achieving program outcomes in the country, increase understanding of the target stakeholders' operating environments, and develop and/or adjust strategies accordingly.
- Initiate, plan, organize, and execute country specific SRRB programs and ensure that the program strategies meet the agreed funding objectives and targets
- Monitor and evaluate program outputs and outcomes, propose ways forward for improving and enhancing program / project delivery and reposition project engagements if necessary.
- Coordinate logistical support and requirements with the regional hub and global GRI teams (whether national or regional event) for proper event organization and delivery. .
- Secure sponsorships or financial support from program partners if necessary.

Stakeholder Engagement:

- Develop strategic partnerships in the country and provide important reference point/s for the reporting landscape in Indonesia in order to define network development opportunities
- Establish and cultivate stakeholder engagement activities (i.e., schedule meetings, attend networking opportunities, conduct formal consultation sessions, etc.) among key influencers in government institutions, non-government organizations, industry associations, and corporate communities that have potential in mainstreaming sustainability reporting.
- Map and identify new network members or partners in consultation with the regional team that would complement the SRRB program goals and objectives.
- Represent GRI in local and international events and key activities (i.e., forums, roundtable discussions, conference) aligned with the objectives of the SRRB and serve as leverage for GRI collaborative opportunities.
- Maintain active communication with program partners; provide updates and feedback on program planning and implementation, and address issues that may arise in the process.



- Independently manage professional (day-to-day) engagements with the portfolio of relevant organizations, , the GRI Community members in Indonesia, and other project partners.

Awareness raising, capacity building, and service offering:

- Conduct activities (i.e. forums, roundtable discussions, conferences, etc.) to create awareness on sustainability, sustainability reporting, ESG, the SDGs, and the GRI Standards to increase demand for sustainability information locally and in the region.
- Facilitate workshops or training sessions that aim to develop the capacity of program partners in understanding sustainability concepts and sustainability reporting to further mainstream the GRI Standards
- Develop guidelines and toolkits to support program partners' information dissemination efforts, and influence policy and regulatory developments in sustainability and sustainability reporting in the local context and the region.
- Build a community of sustainability professionals that would increase GRI's network base, assist in expanding the program's goals and impact.
- Publish relevant research outputs in collaboration with local partners and regional team members that would position the GRI as the most effective standard and strategy
- Promote the GRI Academy, facilitate access to GRI Support Services, and develop other service offerings that would generate revenue for the organization.
- Promote and showcase the GRI Training and Certification features and benefits to strengthen credibility of network or program partners.
- Promote membership to the GRI Community to support GRI's mission.

Core Competencies

- Minimum Bachelor's Degree in a relevant field (for example, Economics, Public Policy, Business Administration, Environmental Science, International Relations, etc.) or equivalent; Masters' degree in related field preferred
- Minimum 8 years working experience, preferably in in program management and implementation, within an international organization
- Proven track record as a public speaker or trainer on sustainability and/or sustainability-related topics
- A team player with strong analytical skills and strong attention to detail
- Possess excellent project planning and executing skills and is comfortable to communicate with various stakeholders, within and outside of the organization
- Agile to work in a fast-paced environment while still being able to prioritize projects and manage own time
- Working knowledge of MS Office applications (SharePoint, Word, Excel, PowerPoint, Outlook)
- Experience with working in an international and multi-cultural environment
- High-level of good written and spoken English
- Adhering to GRI Principles & Values
- Working with People

About GRI

GRI (Global Reporting Initiative) is the independent, international organization that helps organizations be transparent and take responsibility for their impacts so that together we can create a sustainable future. We do this through the creation of the global common language for organizations to report their sustainability impacts. This enables informed dialogue and decision making around those impacts.

GRI is the global standard setter for impact reporting, which through an independent, multi-stakeholder process, maintains the world's most comprehensive set of sustainability reporting standards. Available as a free public good in 12 languages, the GRI Standards are, globally, the most widely used for sustainability reporting.



GRI plays a unique role in the global drive to create a sustainable future for all. Sustainability reporting enables transparency and helps markets function more efficiently, supporting better decisions that create sustainable benefits for everyone.

GRI works with businesses, investors, policymakers, civil society, labor organizations and other experts to develop the GRI Standards and promote their use by organizations around the world. The resulting standards help governments hold organizations accountable for their impacts and initiate dialogue to drive corporate contribution to national and international sustainable development efforts.

Today some 10,000 organizations, including 75% of the largest 250 companies in the world, disclose sustainability information through the GRI Standards – something unimaginable only 15 years ago. In addition, our standards are referenced explicitly in 160 policies of governments, regulators, and stock exchanges in 60 countries.

Headquartered in Amsterdam, the Netherlands, we have a network of seven regional hubs ensuring we can support organizations and stakeholders worldwide.

About Regional Hub ASEAN

Based in Singapore and established in 2019 with the help of a Consortium of 12 leading Singapore-based organizations operating across the region, the Hub covers Singapore, Indonesia, Malaysia, Thailand, Philippines, Vietnam and Myanmar. It provides guidance and support to organizations as they progress on their sustainability journey to better communicate and improve sustainability performance.

The Hub liaises with ASEAN governments, capital markets, civil society and others to support and underpin high-quality sustainability reporting and ESG disclosure.

How to apply

Interested candidates, with valid residence and work permits in Indonesia, are invited to submit their resume and letter of interest in English to recruitment@globalreporting.org. The deadline to submit an application is **12.00 noon (CET), 25 November 2022**. GRI appreciates all expressions of interest, however only short-listed applicants will be contacted.

GRI, Attn. Human Resources

Visitors' address: Barbara Strozziilaan 101, 1083 HN, Amsterdam, The Netherlands

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